

## Non-Educational School Projects Transmittal Form

This completed project transmittal form and all project applications documents should be emailed to: [Submission.projects@doe.nj.gov](mailto:Submission.projects@doe.nj.gov).

Additional [project application information](http://nj.gov/education/facilities/projectapplication/) can be found at: [nj.gov/education/facilities/projectapplication/](http://nj.gov/education/facilities/projectapplication/)

### District Information

County:

District Name:

### Authorized District Representative Information

Name:

Title:

Street Address:

City:

State:

Zip Code:

Email:

Phone:

### Project Application Contact Person Information

Firm:

Name:

Street Address:

City:

State:

Zip Code:

Email:

Phone:

### Project Overview

13 Digit Project Number:

School Name:

Brief Project Description:

## Document Submission Confirmation

Confirm each document submission below with Yes, No or N/A.

Failure to select a response for each statement may result in the project application being determined incomplete or delay its review.

If "No" is selected for one or more assurances and the district plans to proceed with the project application submission, the district must contact the DOE for guidance prior to submission.

### ***All Non-Educational School Projects***

---

1. Excel file of the Project Application Workbook with 001 Form completed, 120 Form completed, Project Schedule form completed, and costs entered on page 130 and 131. (file name: Project Number>Initial Submission>Project Application Workbook)
2. Signed District Board of Education resolution approving initial project submission to the DOE (file name: Project Number>Initial Submission>BOE Resolution)
3. Project schedule including major project milestones (file name: Project Number>Initial Submission>Project Schedule)
4. One file of the Schematic Plan/drawing Set Max 12 MB, District/Designee: Use Design Requirements and Schematic Design Requirements Guidance Doc for a complete set of plans. (file name: Project Number>Initial Submission>Schematic Plans)
5. Detailed project scope of work description with cover signed by Chief School Administrator and Board President and Board President (file name: Project Number>Initial Submission>Scope of Work Description)
6. Copy of transmittal to local planning board indicating the date of plan submission to the local planning board for review for all projects disturbing more than 5,000 SF of land (file name: Project Number>Initial Submission>Planning Board Transmittal)

### ***If non-educational project includes a waiver request:***

---

1. Detailed information to evaluate waiver request, including regulation section(s) for which waiver is needed, signed by Chief School Administrator and A/E (file name: Project Number>Initial Submission>Waiver Request)

### ***If non-educational project is an energy service project:***

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1. Copy of transmittal letter to local planning board indicating the date of plan submission to the local planning board for review (file name: Project Number>Initial Submission>Planning Board Transmittal)

***If non-educational project is a solar project:***

---

1. If solar project is on a roof: A/E letter stating that the roof structure and material has sufficient strength and life span for the length of the solar units/contract and does not void the warranty of any roof. (file name: Project Number>Initial Submission>Solar Project Roof Statement)
2. If project involves site work or solar panels: Transmittal letter to the local planning board (file name: Project Number>Initial Submission> Solar Project Planning Board Transmittal)

***If non-educational project includes temporary facilities:***

---

1. Statement describing need for temporary facilities signed by Chief School Administrator and Board President (file name: Project Number>Initial Submission>Temporary Facilities Statement)
2. Letter from County Superintendent approving Implementation Plan concerning temporary facilities (file name: Project Number>Initial Submission>County Supt. Implementation Plan Approval)

***If non-educational project has lease purchase local funding type:***

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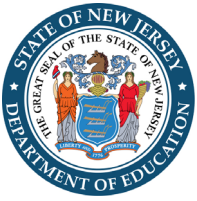
1. Narrative describing project (file name: Project Number>Initial Submission>Lease Purchase Project Narrative)
2. Successful proposal and terms (file name: Project Number>Initial Submission>Lease Purchase Project Proposal and Terms)
3. Lease purchase agreement(s) (file name: Project Number>Initial Submission>Lease Purchase Agreement)
4. Evidence of clear title (file name: Project Number>Initial Submission>Lease Purchase Title Search)
5. District Board of Education resolution authorizing lease purchase application (Project Number>Initial Submission>Lease Purchase BOE Resolution)
6. Copy of advertisements for public hearing and notice to bidders (file name: Project Number>Initial Submission>Lease Purchase Public Notices)
7. Proposed payment schedule (file name: Project Number>Initial Submission>Lease Purchase Payment Schedule)

**Transmittal Form Assured By**

Name:

Title:

Date (mm/dd/yy):



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### District Information

County:

District Name:

### Authorized District Representative Information

Name:

Title:

Street Address:

City:

State:

Zip Code:

Email:

Phone:

### Project Application Contact Person Information

Firm:

Name:

Street Address:

City:

State:

Zip Code:

Email:

Phone:

### Project Overview

13 Digit Project Number:

School Name:

Brief Project Description:

## Document Submission Confirmation

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1. Detailed information to evaluate waiver request, including regulation section(s) for which waiver is needed, signed by Chief School Administrator and A/E (file name: Project Number>Initial Submission>Waiver Request)

### ***If non-educational project is an energy service project:***

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1. Copy of transmittal letter to local planning board indicating the date of plan submission to the local planning board for review (file name: Project Number>Initial Submission>Planning Board Transmittal)

***If non-educational project is a solar project:***

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***If non-educational project includes temporary facilities:***

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1. Statement describing need for temporary facilities signed by Chief School Administrator and Board President (file name: Project Number>Initial Submission>Temporary Facilities Statement)
2. Letter from County Superintendent approving Implementation Plan concerning temporary facilities (file name: Project Number>Initial Submission>County Supt. Implementation Plan Approval)

***If non-educational project has lease purchase local funding type:***

---

1. Narrative describing project (file name: Project Number>Initial Submission>Lease Purchase Project Narrative)
2. Successful proposal and terms (file name: Project Number>Initial Submission>Lease Purchase Project Proposal and Terms)
3. Lease purchase agreement(s) (file name: Project Number>Initial Submission>Lease Purchase Agreement)
4. Evidence of clear title (file name: Project Number>Initial Submission>Lease Purchase Title Search)
5. District Board of Education resolution authorizing lease purchase application (Project Number>Initial Submission>Lease Purchase BOE Resolution)
6. Copy of advertisements for public hearing and notice to bidders (file name: Project Number>Initial Submission>Lease Purchase Public Notices)
7. Proposed payment schedule (file name: Project Number>Initial Submission>Lease Purchase Payment Schedule)

**Transmittal Form Assured By**

Name:

Title:

Date (mm/dd/yy):

# HVAC UPGRADES AT OLD MILL ELEMENTARY SCHOOL

2119 OLD MILL RD, SEA GIRT, NJ 08750

FOR THE

## WALL TOWNSHIP PUBLIC SCHOOLS

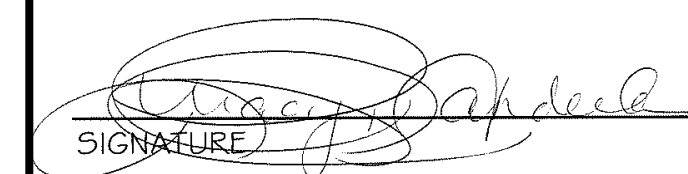
1630 18TH AVE, WALL TOWNSHIP, NJ 07719

SCHOOL BOARD PRESIDENT



SIGNATURE

CHIEF SCHOOL ADMINISTRATOR



SIGNATURE



SPIEZLE ARCHITECTURAL GROUP, INC  
1395 YARDVILLE HAMILTON SQUARE ROAD  
SUITE 2A  
HAMILTON, NJ 08691  
Phone: 609.695.7400 Fax: 609.394.2274  
www.spiezle.com

DOE SUBMISSION

GRAPHICS AND DIGITAL ARTS  
CLASSROOM ALTERATIONS AT  
WALL HIGH SCHOOL

21R002

DRAWING NUMBER:

DOE-1B





### Project Schedule Form

#### Project and District Information

County:	MONMOUTH	District Contact:	Brian Smyth
District Name:	WALL TWP	Contact Title:	Business Administrator/Board Secretary
District Number:	5420	District Telephone #:	732-566-2016
School Name:	Old Mill Elementary School	District Fax #:	732-566-2102
School Code:	077	District E-Mail:	bsmyth@wall.k12.nj.us
Project Title:	Old Mill ES - HVAC Upgrades	A/E Firm:	Spiezle Architectural Group, Inc.
Project Address:	2119 Old Mill Road	A/E Contact:	Geoffrey Williams, AIA, Proj. Architect
Municipality:	Sea Girt	A/E Phone #:	609-695-7400
Zip Code:	08750	A/E Fax #:	609-394-2274
		A/E E-Mail:	gwilliams@spiezle.com

**Brief Description of Project:**  
 HVAC Upgrades

**Note:** This Project Schedule Form is required to be submitted for all projects except those undertaken by the Authority (SDA). For Authority Projects submit this schedule or other schedule containing the same milestones developed by the Authority.

#### 1. Characteristics/Requirements of Project:

Does Project Require Planning Board Submission:	<input type="radio"/> Yes <input checked="" type="radio"/> No	<b>Referendum Required</b> Date Specified on Form 120 (Line 9) <span style="background-color: #d3d3d3; padding: 2px;">12/13/22</span>
Does Project Require LRFP Amendment:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Does Project Require Final Education Review	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

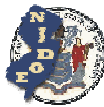
#### 2. Project Schedule (Shaded cells require entry):

Line	Project Milestone	Enter Start Date	Duration (Days)	Start Date	End Date
1	Project Initiation (Request for State Project #)	03/01/22	5	03/01/22	03/06/22
2	Develop Ed. Specs., and Schematics		5	03/07/22	03/12/22
3	Submission of a complete project application to DOE		48	03/13/22	04/30/22
4	No amendment to the LRFP is required			05/01/22	05/01/22
5	Planning Board Submission Not Required				05/01/22
6	DOE determining a complete application		<For DOE use only	05/01/22	05/11/22
7	DOE Review and Approval/PEC Issuance		90	05/12/22	08/10/22
8	District review/response period for PEC (from 7 to 30 days)		7	08/11/22	08/18/22
9	FEC Established (PEC Accepted by District, Issued by DOE)		30	08/19/22	09/18/22
10	Referendum Date		60	08/11/22	10/10/22
11	DOE Final Review is not required			10/10/22	10/10/22
12	DOE Final Review is not required			10/10/22	10/10/22
13	Development of Final Bidding Documents		30	10/11/22	11/10/22
14	Submission to DCA or Local (UCC review Period)		30	11/11/22	12/11/22
15	Bidding Period		15	12/12/22	12/27/22
16	Construction Contract Award		10	12/28/22	01/07/23
17	Construction Duration-to Final Completion		90	01/08/23	04/08/23
18	Project Closeout Submission and DOE review		30	04/09/23	05/09/23

**Notes:**

- Final Submission can occur to DOE between 60% Final Documents and 100% Final Documents for educational adequacy projects.
- If District chooses to appeal PEC Determination, the appeal process is outlined in N.J.A.C. 6A:26-3.6.
- Calendar Days (7/week) are utilized as schedule is for planning purposes. Dates are therefore approximate.

\*NOTE: The review period for the Local Planning Board(s) for SDA managed project is 45 days and for Non-SDA managed project is 55 days.



NJ DEPARTMENT OF EDUCATION  
**SCHOOL FACILITIES**  
**Welcome Form**

Parent	0
Land	0
Temporary	0
Feasibility	0
Emergent	0

Welcome to the NJDOE's School Facilities Project Application with Guidance Documents

**Before using this application, read the various steps outlined on sheet entitled "Process-010"**

**1 Provide Basic District Information:**

A. Select County: MONMOUTH

B. Select District: WALL TWP

County Name: MONMOUTH  
County Code: 25  
District Name: WALL TWP  
District Code: 5420  
School Name: Old Mill Elementary School  
School Code: 077  
Current District Aid% (DAP): 0.00%

**Type of District:**  
 SDA District  
 Regular Operating District  
 Private School for Disabled Level II  
**Check box below and explain, if other category(s) apply:**  
 Other: \_\_\_\_\_

**6 To Obtain a State Project Number:**

To obtain a State Project Number: (1) Complete Welcome Form-001; Transmittal Form-100A or B; & Project Application Form-120 or Pre-Development Request-110; (2) email app. to project.app@doe.nj.gov

For DOE Use Only	(Private schools have even Cty Codes)
(N## = New or Replacement Schools)	Land Project 1100
(X## = Non-Ed. Facility Or Other Facilities)	Temporary Facilities 1200
<b>Project Assignment:</b>	Emergent Projects 1400
	Private Schools 1010

Date: \_\_\_\_\_

**7 If SDA District - explain scenario:**

This Appl'n submitted by SDA; work performed by A/E who was hired by the SDA to perform work on behalf of School District.  
 This Appl'n submitted by School District personnel Requesting Pre-Development services to be performed by SDA.  
 This Appl'n submitted by A/E who was hired by the District under 13A Grant.  
 This Appl'n submitted by A/E who was hired by the District, for Other Capital Project

**2 Components of the Project:**  
Check all components that apply:

a) **Type of Project (if "Pre-Development Ap," see Item 4 below):**  
 School Facilities Project (State funded)  
 Other Capital Project (no state funding)  
 Emergent Project

School Facilities Project Requested as Demonstration Project  
 Land Acquisition  
 Disposal of Land Request  
 Closing of School Facility Request  
 Energy Service Project

b) **New Construction Component (if applicable):**  
 New School (if also Land Purchase, see also 2d below)  
 Replacement School (w/ disposal/demolition of existing school)  
 New Wing or Bldg Add'n, and/or Partial Demolition/Replacement  
 Acquisition of Existing Educational Facility  
 Acquisition of, Construction of, or Add'n to a Non-Educ'l Facility

c) **Renovation/Alteration Construction Component (if applicable):**  
 Educational: Alteration of any educational space  
 Non-Educational: Impacts only Non-Educ'l space/system/site  
 Educational: Change-of-Use that requires Alterations, or that requires Mech. or Elec. changes per NJAC 5:23 or NJAC 6A:26.  
 Site or Facility Change or other Alteration For Barrier Free, per NJAC 5:23, Sec. 504 of Federal Rehabilitation Act and ADA Act.

d) **Land Acquisition Component (if applicable):**  
 Acquire new site or additional parcels to expand an existing site

e) **Temporary Space Component (if applicable):**  
 For Educational Purposes  
 For Non-Educational Purposes

**8 Explanation/Uses of Forms Pertinent to this Request or Application:**

Form	Notes (a ✓ indicates signature(s) required on this form)
N/A Index-002	District or A/E use: Review carefully for critical information & assistance, including funding possibilities
N/A Process-010	District or A/E use: Review carefully for critical info.
S/F/C 001	Welcome: Required with All Project Applications ("Project Apps") and all Pre-Develop't Requests ("Pre-Dev't Reqs")
S/F/C 100 ✓	Use Transmittal 100A or 100B: Required with All Project Apps
S/F/C 120	Project Application: Required for all Project Applications (NOT Pre-Development Request.)
S/F/C 121	Various Project Submission Checklists - Your guide to exact submission requirements. For all Project Aps.
S 122	Project Schedule. Required for all Project Aps
S or F 124 ✓	Request for Local Release of Plans Form - required when UCC review of Project is requested to be undertaken by Local Code Official. Applies to Non-SDA managed projects only
S/F 130 ✓	Project Cost Estimate Summary Form [For both New Construction or Rehabilitation] - Required for all Project Aps
S/F 131	Rehabilitation Detailed Cost Estimate Form [Rehab Only] - Required in addition to DOE-130 for All Rehab Projects
C 170 ✓	Payment Voucher Form - For non-grant projects only
C 171 ✓	Contract Procurem't Compl. Cert. - For non-grant projects only
C 172 ✓	List of Executed Contracts Form - For non-grant projects only
C 173 ✓	Constr'n Plan Compl. Cert. Form - For non-grant projects only

**3 Phase of this Project Submission (Pre-Dev't Apps-See #4):**

To Request a State Project #  Schematic Submission  
 Final Submission  Update to Existing Application  
 Project Close-out  Other: \_\_\_\_\_

**NOTE: Once assigned, the State Project # must show on all DOE Forms or project application will be rejected!**

**4 Applicant is requesting these, also:**

Request for Educational Variance  
 Request for Change Order  
 Request for Pre-Development Services

**5 Is Project or Pre-Development Request consistent with District's Approved LRFPP?**

If "No," submit an "Amendment Request Form," found at <http://www.nj.gov/education/facilities/lrfp/> under separate cover as instructed.

Yes  No  LRFPP not Required

**KEY:**

I Form required at Project Initiation (Request for SP#)  
 S Form required at Schematic Project Ap Submission

F Form required at Final Project Ap Submission  
 C Form required at Close-out

	0
Land	0
Temporary	0
Feasibility	0
Emergent	0

## Essential Details:

## 9. More Project and Contact Information:

Project Title: **Old Mill ES - HVAC Upgrades**  
 Project Street Address: **2119 Old Mill Road**  
 Lot / Block:  
 Municipality: **Sea Girt**  
 Zip Code: **08750**

A/E Firm: **Spiezle Architectural Group, Inc.**  
 A/E Contact & Title: **Geoffrey Williams, AIA, Proj. Architect**  
 A/E Telephone #: **609-695-7400**  
 A/E Fax #: **609-394-2274**  
 A/E E-Mail: **gwilliams@spiezle.com**

District Contact: **Brian Smyth**  
 Contact Title: **Business Administrator/Board Secretary**  
 Contact Telephone #: **732-566-2016**  
 Contact Fax #: **732-566-2102**  
 Contact E-Mail: **bsmyth@wall.k12.nj.us**

**To be Completed by SDA for SDA-Managed Projects Only:**

SDA Division:  
 SDA Contact:  
 SDA Phone #:  
 SDA Fax #:  
 SDA E-Mail:

## 10. Brief Description of Project:

HVAC Upgrades

## 11. Detailed Scope of Work (including list of program spaces proposed to be constructed new or renovated for existing schools):

HVAC Upgrades

12. Estimated New Construction: Gross Square Feet

13. Referendum Information, if applicable:	Proposed Year: <b>2022</b>
<input type="radio"/> January (4th Tuesday)	<input type="radio"/> September (Last Tuesday)
<input type="radio"/> March (2nd Tuesday)	<input checked="" type="radio"/> December (2nd Tuesday)
<input type="radio"/> April (3rd Tuesday)	<input type="radio"/> None

## 14. Application for Grant Funding Only

**Complete this section only if you are a Regular Operating District requesting consideration for grant funding.** The previous process for grant funding allocations has changed significantly. **For a school facilities project to be considered for grant funding, the proposed scope of work must be 100% eligible for State support and be included in one of the priority "levels" described in Section 12B.** If the project scope is not 100% eligible for State support and/or the scope of work is not included in one of the three prioritization levels, the project will not be considered for grant funding. However, a district may request debt service aid if the proposed scope of work, or a portion of the proposed scope of work, is eligible for State support. Please review the grant funding information available on the Office of School Facilities web page at <http://www.nj.gov/education/facilities> for additional information, including the application process, eligibility, and critical deadlines.

**A. Grant Funding Priority Levels and Proposed Scope of Work: Indicate the proposed project scope of work in accordance with the three grant funding prioritization levels. If the proposed scope of work is not applicable to any of the prioritization levels and/or is not 100% eligible for State support, the project does not qualify for grant funding. If the project has work applicable to more than one level, the project will be prioritized in the lower level.** Please note that the Department will not confirm the district's priority level selection or make a final determination concerning priority level prior to grant approval or rejection notification.

**Level One****Critical capital maintenance needs and program mandates**

- Upgrades to essential building systems (Structural, HVAC, electrical, plumbing systems; Includes required refinishing work.)
- Building skin (Repair or replacement of roof, windows, masonry, etc.)
- Building code issues
- ADA upgrades (incl. site and building access, toilet room renovations.)
- Hazardous materials abatement
- Security and communications systems (incl. essential systems such as public address, telephone, security; Excludes program space relocation.)
- Site drainage (To remediate an existing problem; Not in conjunction with new construction.)
- Elementary school playgrounds (Upgrades to existing playgrounds only; Not applicable for new playgrounds.)
- Renovated or new early childhood classrooms (See Grant Funding Guidelines at <http://www.nj.gov/education/facilities>)
- Special population needs (See Grant Funding Guidelines at <http://www.nj.gov/education/facilities>)

**Level Two****Renewal of existing buildings, overcrowding, and improving quality of instructional spaces**

- Repair/replacement of existing building systems and components not included in Level One.
- Existing site upgrades, excluding athletic fields and tracks (incl. upgrades to paving, sidewalks, fencing, security lighting)
- Renovation and/or new construction of capacity-generating classrooms (Must pertain to at least 75% of impacted square feet)
- Technology infrastructure upgrades (Per Department's Technology Plan; Does not include equipment)

State Project#:	
	0
Land	0
Temporary	0
Feasibility	0
Emergent	0

14. Continued

**Level Three**

Major school facilities projects involving renovation and new construction

*Projects will be ranked in accordance with various educational criteria. Grant allocations will depend upon demand.*

Renovation and/or new construction project (Proposed new square feet must be 100% eligible for State support.)

General Description:

Proposed Grades:

**B. Proposed Funding of Local Share:** Select one below. (Status of local share does not impact grant eligibility or prioritization.)

- Pending referendum (Complete Item 13 on page 2.)
- Local share funded in current budget.
- Local share to be funded in next budget.

15. **District, BOE and A/E Contact Information (This must be completed for all projects):**

**District Chief School Administrator:**

Name: Dr. Tracy Handerhan  
 Phone: 732-566-2000  
 Fax: 732-566-2102  
 Email: thanderhan@wall.k12.nj.us

**CSA Mailing Address:**

1620 18th Avenue  
Wall, New Jersey 07719

**A/E Firm Mailing Address:**

1395 Yardville Hamilton Square Road  
Suite 2A  
Hamilton, New Jersey 08691

**District Business Administrator:**

Name: Brian Smyth  
 Phone: 732-566-2000  
 Fax: 732-566-2102  
 Email: bsmyth@wall.k12.nj.us

**BA Mailing Address:**

1620 18th Avenue  
Wall, New Jersey 07719

**District Board President:**

Name: Ralph Addonizio  
 Phone: 732-566-2000  
 Fax: 732-566-2102  
 Email:

**Bd. Pres. Mailing Add's:**

1620 18th Avenue  
Wall, New Jersey 07719

**In the Case of a Private School for the Disabled:**

"Chief School Administrator" shall be the Executive Director & BOE shall be the Board of Trustees, & All Projects shall be "Other Capital" and include all requirements for an "Other Capital" Project - except these items are not required: Cohort-Survival Enrollment, Room Inventory, and Feasibility Study.

16. Send electronic files to DOE at the following email address:

[project.app@doe.nj.gov](mailto:project.app@doe.nj.gov)

**Note:** This electronic application must be e-mailed to DOE in advance of any "paper" project application submission. Any subsequent changes to the application must also be transmitted electronically.



(You must check one)

- Parent
Land
Temporary
Feasibility
Emergent

Form for State Project# with multiple empty rows.

FORM DOE-100A Use for Projects in Regular Operating Districts And Districts Requesting Predevelopment Services

Transmittal Form 100A

\*\*\*This Form to accompany all "paper" submissions to NJDOE for Non-SDA Projects & Predevelopment Requests\*\*\*

Project and District Information

Form for Project and District Information with fields for County, District Name, District Contact, etc.

Provide a Brief Description of Project:

Text box for providing a brief description of the project.

This Transmittal is: Requesting a State Project Number, Ed. Specs & Schematic Submission, etc.

1. Project Component(s), 2. Submission Includes, 3. Note Primary Attachments

4. Note Other DOE-Forms included with this transmittal

List of DOE forms with checkboxes for inclusion in the transmittal.

5. Transmittal Authorization:

Transmitted by District Representative/Designee (Print Name) and Signature fields.

6. Additional Comments regarding Project Transmittal:

Text box for additional comments regarding the project transmittal.

7. District Board of Education Information (this must be filled out in all cases-see Welcome Form-001):

Form for District Board of Education Information with fields for District Chief School Administrator, District Business Administrator, and District Board President.

Project Application

Project and District Information

(Note: Pre-Development Services do not constitute a "project;" use only Forms 001, 100 A& 110 when requesting Pre-Dev't Services.)

County: MONMOUTH
District Name: WALL TWP
District Number: 5420
School Name: Old Mill Elementary School
School Code: 077
Project Title: Old Mill ES - HVAC Upgrades
Project Address: 2119 Old Mill Road
Municipality: Sea Girt
Zip Code: 08750
District Contact: Brian Smyth
Contact Title: Business Administrator/Board Secretary
District Telephone #: 732-566-2016
District Fax #: 732-566-2102
District E-Mail: bsmyth@wall.k12.nj.us
A/E Firm: Spiezle Architectural Group, Inc.
A/E Contact: Geoffrey Williams, AIA, Proj. Architect
A/E Phone #: 609-695-7400
A/E Fax #: 609-394-2274
A/E E-Mail: gwilliams@spiezle.com

Brief Description of Project:
HVAC Upgrades

1. District Type(s):
(Identified on "Welcome-001" worksheet)
SDA District
Regular Operating School District
Level II District
Other:
2. Identification of Project(s) from District's LRFP:
Project consistent w/LRFP

3. Project Type:
School Facilities Project (N.J.A.C.6A:26-3.2)
Other Capital Project (N.J.A.C.6A:26-3.12)
4. Status of District's LRFP:
Draft Determination issued by DOE
Final Determination issued by DOE
LRFP in Progress or Amendable
LRFP Incomplete or Deficient
Date: 9/26/2021

5. Type of Facility:
Educational School Facility
Other Facilities (i.e., offices, garage, storage, etc.)

6. Project Scope (Check all that apply. Identify ONE TIER classification for New and Rehabilitation Component per N.J.S.A. 18A:7G-5(m)):
6A. New Construction Component:
New Building Replacement
Addition
Demolition
6B. Rehabilitation Construction Component(s):
Renovation and/or Alteration
Capital Maintenance/Building System
Impacted GSF: 10,000
List Systems: HVAC Upgrades
6C. Acquisition of Existing Facility and Renovation of Facility as part of building Acquisition

6C. Temporary Space:
I. Temporary Space needed for:
Swing Space during rehabilitation
Capacity in advance of permanent construction
Early Childhood - in advance of permanent construction (ECPA District)
Other:
II. Type(s) of Temporary Space requested:
Temp. Classroom Unit (TCU)
Temp. Leased Space (p/o facility)
Temp. Leased Facility (whole facility)
Temp. use of substandard existing space
Other:

7. Additional Project Characteristics (From 'Welcome-001' tab, provide additional information if required):
Land Acquisition (N.J.A.C.6A:26-3.13)
Emergent Project (N.J.A.C.6A:26-3.16)
Temporary Facilities (N.J.A.C.6A:26-3.14)
Other:

8a. Local Funding Sources (Check all that apply):
Capital Outlay
Capital Reserve
Lease Purchase (Only less than 5 years is allowed; Comply w/ all requirements of N.J.A.C. 6A:26-10)
Long Term Debt
Short Term Notes/Debt
Unexpended Bond Proceeds (Division approval is required for State Funding eligibility)
Other:
8b. State Funding Sources (Elect only ONE of the following):
SDA Grant (N.J.S.A.18A:7G-15)
DOE Debt Service Aid (N.J.S.A.18A:7G-9)
SDA Grant County Vocational Rehabilitation Fund (N.J.A.C.6A:26-11.2)
Project to be constructed by SDA (N.J.S.A.18A:7G-5)
No State Funding
Other:

**Project Application (continued..)**

**9a. General Information (applicable to all projects) :**

Grades Housed at School:  
Existing: **K - 5** Proposed: **K - 5**

**9b. General Information (NEW construction only) :**

# unhoused students being housed by new construction:  Area Allowance\*:  (GSF/student)

<b>10. Referendum Information (if applicable) :</b>		<b>Proposed - Year:</b> <b>2022</b>	<input type="checkbox"/> <b>Referendum Passed</b> Enter Date: <b>                    </b>
<input type="radio"/> January (4th Tuesday) _____ <input type="radio"/> March (2nd Tuesday) _____ <input type="radio"/> April (3rd Tuesday) _____	<input type="radio"/> September (Last Tuesday) _____ <input checked="" type="radio"/> December (2nd Tuesday) <b>12/13/22</b> <input type="radio"/> None _____		

One or More Checklists and the Transmittal Must Accompany This Form when sending your submission package to the NJDOE. Please review all checklists to verify which are applicable. They include:

- **School Facilities Project Submission Checklist** **DOE Form - 121**  
Use **Form-121** to I.D. submission requirements for your type of project
- **Various Land Acquisition and Disposal and Facility Closing Checklists** **DOE Forms - 150, 151, 152**  
Use **Forms-150, -151, and -152** to I.D. additional submission requirements for projects involving Land Acquisition/Disposal or Facility Closing(s)
- **Temporary Facilities Submission Checklist** **DOE Form - 126**  
Use **Form-126** to I.D. additional submission requirements for projects involving temporary facilities
- **Pre-Development Services Request. This is ALWAYS required for all Districts required to use the Authority.**  
If this is a Pre-Development Application (a "Request for Pre-Development Services") **DO NOT USE THIS APPLICATION FORM. Instead, go to DOE Form-110, and utilize that in place of this form, because a request for pre-development services does not constitute a project application, but, rather, is a request for services prior to a project application.**

**Project Application Notes**

**SDA Districts (N.J.A.C.6A:26-3.9(d))**

- 1) Prior to project submission, a Pre-Development request must be filed, and activities must be undertaken by the SDA. One exception is Other Capital Projects approved by the Abbott District's DOE Budget Manager.

**Executive Order 215 of 1989 ("EO-215"):**

- 1) Projects approved for Preliminary Eligible Costs by DOE on or before December 18, 2001 are exempt from the requirements of Executive Order 215 per Executive Order 137 of 2001.
- 2) Projects initiated by the State, as well as school facilities projects in which the State is granting at least 20 percent financial assistance and which meet certain cost thresholds (as in 3 and 4 below) and which are not otherwise exempted (as in 5 below), are required to comply with EO-215, including the preparation and submission of either an environmental assessment or an environmental impact statement, as applicable.  
**NOTE:** The assessment or impact statement shall be prepared as early in the planning and design process as possible, but in all cases submission and review must be completed prior to site preparation and/or any construction activity for the project.  
In the case of a project to be funded by the State, review of the assessment/impact statement must be completed by the DOE prior to awarding any financial assistance for the commencement of site preparation and/or any construction activity.  
If the school facilities project is approved by NJDOE, the district must still submit to NJDOE the assessment/impact statement for their submission to NJDEP with sufficient time to review per EO-215, prior to site preparation or any construction activities or receipt of State funds for same.  
**(Submit 7 copies to NJDOE: 1 for NJDOE records, 6 to be forwarded by NJDOE to NJDEP for review).**
- 3) Projects are subject to a **Level I Environmental Assessment** requirement if total construction cost > \$1 million
- 4) Projects are subject to a **Level II Environmental Impact Statement** requirement if **both** total construction cost > \$5 million, **and** more than 5 acres of land is disturbed.
- 5) Exemptions include: (a) maintenance, or repair projects, (b) facilities or equipment replaced in kind at the same location, (c) Renovations or rehabilitation of existing buildings, (d) Expansion or additions of existing buildings provided that the expansion or addition does not increase the building's capacity by more than 25% (e) Projects subject to review pursuant to the provisions of the Coastal Area Facility Review Act (CAFRA) or the Municipal Wastewater Treatment Financing Program, (f) Projects which will require a full environmental impact statement pursuant to National Environmental Policy Act (NEPA), (g) projects classified as categorical exclusions pursuant to regulations promulgated in accordance with NEPA; or (h) Projects involving loans or tax exempt financing to private sector applications by departments, agencies or authorities of the State.

**Additional Comments:**

### Project Schedule Form

#### Project and District Information

County:	MONMOUTH	District Contact:	Brian Smyth
District Name:	WALL TWP	Contact Title:	Business Administrator/Board Secretary
District Number:	5420	District Telephone #:	732-566-2016
School Name:	Old Mill Elementary School	District Fax #:	732-566-2102
School Code:	077	District E-Mail:	bsmyth@wall.k12.nj.us
Project Title:	Old Mill ES - HVAC Upgrades	A/E Firm:	Spiezle Architectural Group, Inc.
Project Address:	2119 Old Mill Road	A/E Contact:	Geoffrey Williams, AIA, Proj. Architect
Municipality:	Sea Girt	A/E Phone #:	609-695-7400
Zip Code:	08750	A/E Fax #:	609-394-2274
		A/E E-Mail:	gwilliams@spiezle.com

**Brief Description of Project:**  
 HVAC Upgrades

**Note:** This Project Schedule Form is required to be submitted for all projects except those undertaken by the Authority (SDA). For Authority Projects submit this schedule or other schedule containing the same milestones developed by the Authority.

#### 1. Characteristics/Requirements of Project:

Does Project Require Planning Board Submission:	<input type="radio"/> Yes <input checked="" type="radio"/> No	<b>Referendum Required</b> Date Specified on Form 120 (Line 9) <div style="border: 1px solid black; padding: 2px; display: inline-block; background-color: #d8bfd8;">12/13/22</div>
Does Project Require LRFP Amendment:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Does Project Require Final Education Review	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

#### 2. Project Schedule (Shaded cells require entry):

Line	Project Milestone	Enter Start Date	Duration (Days)	Start Date	End Date
1	Project Initiation (Request for State Project #)	03/01/22	5	03/01/22	03/06/22
2	Develop Ed. Specs., and Schematics		5	03/07/22	03/12/22
3	Submission of a complete project application to DOE		48	03/13/22	04/30/22
4	No amendment to the LRFP is required			05/01/22	05/01/22
5	Planning Board Submission Not Required				05/01/22
6	DOE determining a complete application		<For DOE use only	05/01/22	05/11/22
7	DOE Review and Approval/PEC Issuance		90	05/12/22	08/10/22
8	District review/response period for PEC (from 7 to 30 days)		7	08/11/22	08/18/22
9	FEC Established (PEC Accepted by District, Issued by DOE)		30	08/19/22	09/18/22
10	Referendum Date		60	08/11/22	10/10/22
11	DOE Final Review is not required			10/10/22	10/10/22
12	DOE Final Review is not required			10/10/22	10/10/22
13	Development of Final Bidding Documents		30	10/11/22	11/10/22
14	Submission to DCA or Local (UCC review Period)		30	11/11/22	12/11/22
15	Bidding Period		15	12/12/22	12/27/22
16	Construction Contract Award		10	12/28/22	01/07/23
17	Construction Duration-to Final Completion		90	01/08/23	04/08/23
18	Project Closeout Submission and DOE review		30	04/09/23	05/09/23

**Notes:**

- Final Submission can occur to DOE between 60% Final Documents and 100% Final Documents for educational adequacy projects.
- If District chooses to appeal PEC Determination, the appeal process is outlined in N.J.A.C. 6A:26-3.6.
- Calendar Days (7/week) are utilized as schedule is for planning purposes. Dates are therefore approximate.

\*NOTE: The review period for the Local Planning Board(s) for SDA managed project is 45 days and for Non-SDA managed project is 55 days.









Parent	
Land	
Temporary	
Feasibility	
Emergent	

### Detailed Rehabilitation Cost Estimate Form

County: MONMOUTH / 25  
 District Name: WALL TWP  
 District Number: 5420  
 School Name: Old Mill Elementary School  
 School Code: 077

Date Submitted: \_\_\_\_\_

Project Title: Old Mill ES - HVAC Upgrades  
 LRFP Project No's: \_\_\_\_\_

**NOTE: This form is provided in support of (not in place of) the detailed cost estimates that ARE REQUIRED in the case of rehabilitation projects. Costs entered on this sheet should include all rehabilitation scope costs, and only rehabilitation scope costs. These figures are transferred automatically to Form 130 - Project Cost Estimate, which is a summation of both New Construction and Rehabilitation Costs.**

Section/System		Scope Description	Quantity	Unit	Unit Price	Totals
1	System 36	Site Improvements		SF	\$ -	\$ -
2	System 37	Athletic Facilities		EA	\$ -	\$ -
3	<b>Section 1-A Total Site Improvements:</b>					\$ -
4	System	Demolitions		SF	\$ -	\$ -
5	<b>Section 1-B Total Demolitions:</b>					\$ -
6	System	Hazardous Materials Abatement		SF	\$ -	\$ -
7	<b>Section 1-C Total Hazardous Materials Abatement:</b>					\$ -
8	System 1	Structural Foundations		LF	\$ -	\$ -
9	<b>Section 2 Total Foundations:</b>					\$ -
10	System 2	Superstructure		GSF	\$ -	\$ -
11	<b>Section 3 Total Superstructure:</b>					\$ -
12	System 3	Walls		SF	\$ -	\$ -
13	System 4	Windows and Glazed Walls		SF	\$ -	\$ -
14	System 5	Doors and Frames		EA	\$ -	\$ -
15	System 6	Roofs		SF	\$ -	\$ -
16	<b>Section 4 Total Exterior Closure:</b>					\$ -
17	System 7	Partitions		SF	\$ -	\$ -
18	System 8	Interior Doors		EA	\$ -	\$ -
19	System 9	Stair Construction		Flight	\$ -	\$ -
20	System 10	Stair Finishes		LF	\$ -	\$ -
21	System 11	Wall Finishes		SF	\$ -	\$ -
22	System 12	Floor Finishes		SF	\$ -	\$ -
23	System 13	Ceiling Finishes		SF	\$ -	\$ -
24	<b>Section 5 Total Interior Construction:</b>					\$ -
25	System 14	Elevators and Lifts		EA	\$ -	\$ -
26	<b>Section 6 Total Vertical Movement:</b>					\$ -
27	System 15	Domestic Water Distribution Piping		GSF	\$ -	\$ -
28	System 16	Hot Water Supply - Generation		EA	\$ -	\$ -
29	System 17	Plumbing Fixtures		SF	\$ -	\$ -
30	System 18	Sanitary Piping		SF	\$ -	\$ -
31	System 19	Storm Water Riser Piping		SF	\$ -	\$ -
32	<b>Section 7 Total Plumbing:</b>					\$ -

Parent	
Land	
Temporary	
Feasibility	
Emergent	

**Detailed Rehabilitation Cost Estimate Form**

Continued, Page 2 of 2

33	System	20	Heating System Types			SF	\$ -	\$ -
34	System	21	Cooling System Types			SF	\$ -	\$ -
35	System	22	Heating/Cooling Systems	HVAC renovations	1	SF	\$ 836,357.00	\$ 836,357.00
36	System	23	Exhaust Ventilation Types			EA	\$ -	\$ -
37	System	24	HVAC Controls			SF	\$ -	\$ -
38	<b>Section</b>	<b>8</b>	<b>Total HVAC:</b>					<b>\$ 836,357.00</b>
39	System	25	Fire Sprinkler System Types			SF	\$ -	\$ -
40	System	26	Standpipe & Hose Systems			SF	\$ -	\$ -
41	<b>Section</b>	<b>9</b>	<b>Total Sprinkler System:</b>					<b>\$ -</b>
<b>Section/System</b>								
<b>Scope Description</b>								
<b>Quantity</b>								
<b>Unit</b>								
<b>Unit Price</b>								
<b>Totals</b>								
42	System	27	Building Service			EA	\$ -	\$ -
43	System	28	Branch Panels			EA	\$ -	\$ -
44	System	29	Interior Lighting			SF	\$ -	\$ -
45	System	30	Exterior Lighting			EA	\$ -	\$ -
46	System	31	Exit Signs			EA	\$ -	\$ -
47	System	32	Power & Outlets			EA	\$ -	\$ -
48	System	35	Emergency Power			Kw	\$ -	\$ -
49	<b>Section</b>	<b>10</b>	<b>Total Electrical Distribution System:</b>					<b>\$ -</b>
50	System	33	Communication & Security Systems			SF	\$ -	\$ -
51	System	34	Special Systems			SF	\$ -	\$ -
52	<b>Section</b>	<b>11</b>	<b>Total Communications:</b>					<b>\$ -</b>
53	System	38	Fixed Furnishings			EA	\$ -	\$ -
54	<b>Section</b>	<b>12</b>	<b>Total Fixed Furnishings:</b>					<b>\$ -</b>
55	System	39	ADA Upgrades			EA	\$ -	\$ -
56	<b>Section</b>	<b>13</b>	<b>Total ADA:</b>					<b>\$ -</b>
57	System	40	Miscellaneous Building Code			EA	\$ -	\$ -
58	<b>Section</b>	<b>14</b>	<b>Total Miscellaneous:</b>					<b>\$ -</b>
59	System		Alteration			SF		\$ -
60	<b>Section</b>	<b>15</b>	<b>Total Alteration:</b>					<b>\$ -</b>
61	System		TCU's or other temporary facilities			EA	\$ -	\$ -
62	<b>Section</b>	<b>16</b>	<b>Total Temporary Facilities:</b>					<b>\$ -</b>
63	System		Furnishing			EA	\$ -	\$ -
64	System		Fixtures			EA	\$ -	\$ -
65	System		Equipment			EA	\$ -	\$ -
66	<b>Section</b>	<b>17</b>	<b>Total Furnishing, Fixtures &amp; Equipment with useful life of 10 years and greater (FF&amp;E &gt; 10 years):</b>					<b>\$ -</b>
<b>FF&amp;E are eligible for funding if the project qualifies as "Reconstruction" as defined in the UCC</b>								
67								
68	<b>Section</b>	<b>18</b>	<b>Total Other Allowable Costs (Fill this section for rehab projects on Form 130)</b>					<b>\$ 205,500.00</b>
69	System		Furnishing			EA	\$ -	\$ -
70	System		Fixtures			EA	\$ -	\$ -
71	System		Equipment			EA	\$ -	\$ -
72	<b>Section</b>	<b>19</b>	<b>Total Furnishing, Fixtures &amp; Equipment with useful life less 10 years (FF&amp;E &lt; 10 years) Not an allowable Cost:</b>					<b>\$ -</b>
<b>Rehabilitation Summation:</b>								
73	<b>Total Rehabilitation Costs:</b>							<b>\$ 1,041,857.00</b>



**WALL TOWNSHIP PUBLIC SCHOOLS**


**P.O. Box 1199 • 18<sup>th</sup> Avenue**

**Wall, NJ 07719**


**Wall Township Public School District  
HVAC Upgrades at  
Old Mill Elementary School**

**Scope of work:**

- HVAC Improvements



Dr. Tracy Handerman  
Superintendent



---

Ralph Addonizio  
School Board President



April 29, 2022

Dr. Lester Richens  
Interim Executive County Superintendent  
4000 Kozloski Road  
Freehold, New Jersey 07728

Re: Project Approval Request for DOE Project Submission:  
**HVAC Upgrades at Old Mill Elementary School**

Dear Dr. Richens:

Please find enclosed for your consideration copies of the project applications being submitted to the New Jersey Department of Education, Office of School Facilities, for their review and approval. The Wall Township Public School District is seeking approval for the above noted project.

The application package for this project including a copy of the schematic plans, is provided for your reference. Should you have any questions in this matter please do not hesitate to contact us.

Regards,

A handwritten signature in blue ink, appearing to read "Scott Adams".

Scott Adams  
Sr. Project Coordinator

C: Brian Smyth, Wall Township Public School District

enclosures











NJ DEPARTMENT OF EDUCATION  
**SCHOOL FACILITIES**  
**Welcome Form**

Parent	0
Land	0
Temporary	0
Feasibility	0
Emergent	0

Welcome to the NJDOE's School Facilities Project Application with Guidance Documents

**Before using this application, read the various steps outlined on sheet entitled "Process-010"**

**1 Provide Basic District Information:**

**A. Select County:** MONMOUTH

**B. Select District:** WALL TWP

**County Name:** MONMOUTH  
**County Code:** 25  
**District Name:** WALL TWP  
**District Code:** 5420  
**School Name:** Old Mill Elementary School  
**School Code:** 077  
**Current District Aid% (DAP):** 0.00%

**Type of District:**  
 SDA District  
 Regular Operating District  
 Private School for Disabled Level II

**Check box below and explain, if other category(s) apply:**  
 Other: \_\_\_\_\_

**6 To Obtain a State Project Number:**

To obtain a State Project Number: (1) Complete Welcome Form-001; Transmittal Form-100A or B; & Project Application Form-120 or Pre-Development Request-110; (2) email app. to project.app@doe.nj.gov

**For DOE Use Only (Private schools have even City Codes)**

(N## = New or Replacement Schools)	<b>Land Project</b>	1100
(X## = Non-Ed. Facility Or Other Facilities)	<b>Temporary Facilities</b>	1200
<b>Project Assignment:</b>	<b>Emergent Projects</b>	1400
	<b>Private Schools</b>	1010

Date: \_\_\_\_\_

**2 Components of the Project:**

Check all components that apply:

**a) Type of Project (if "Pre-Development Ap," see Item 4 below):**

School Facilities Project (State funded)  
 Other Capital Project (no state funding)  
 Emergent Project

School Facilities Project Requested as Demonstration Project  
 Land Acquisition  
 Disposal of Land Request  
 Closing of School Facility Request  
 Energy Service Project

**b) New Construction Component (if applicable):**

New School (if also Land Purchase, see also 2d below)  
 Replacement School (w/ disposal/demolition of existing school)  
 New Wing or Bldg Add'n, and/or Partial Demolition/Replacement  
 Acquisition of Existing Educational Facility  
 Acquisition of, Construction of, or Add'n to a Non-Educ'l Facility

**c) Renovation/Alteration Construction Component (if applicable):**

Educational: Alteration of any educational space  
 Non-Educational: Impacts only Non-Educ'l space/system/site  
 Educational: Change-of-Use that requires Alterations, or that requires Mech. or Elec. changes per NJAC 5:23 or NJAC 6A:26.  
 Site or Facility Change or other Alteration For Barrier Free, per NJAC 5:23, Sec. 504 of Federal Rehabilitation Act and ADA Act.

**d) Land Acquisition Component (if applicable):**

Acquire new site or additional parcels to expand an existing site

**e) Temporary Space Component (if applicable):**

For Educational Purposes  
 For Non-Educational Purposes

**7 If SDA District - explain scenario:**

This Appl'n submitted by SDA; work performed by A/E who was hired by the SDA to perform work on behalf of School District.  
 This Appl'n submitted by School District personnel Requesting Pre-Development services to be performed by SDA.  
 This Appl'n submitted by A/E who was hired by the District under 13A Grant.  
 This Appl'n submitted by A/E who was hired by the District, for Other Capital Project

**3 Phase of this Project Submission (Pre-Dev't Apps-See #4):**

To Request a State Project #  Schematic Submission  
 Final Submission  Update to Existing Application  
 Project Close-out  Other: \_\_\_\_\_

**NOTE: Once assigned, the State Project # must show on all DOE Forms or project application will be rejected!**

**4 Applicant is requesting these, also:**

Request for Educational Variance  
 Request for Change Order  
 Request for Pre-Development Services

**5 Is Project or Pre-Development Request consistent with District's Approved LRFP?**

If "No," submit an "Amendment Request Form," found at <http://www.nj.gov/education/facilities/lrfp/> under separate cover as instructed.

Yes  No  LRFP not Required

**8 Explanation/Uses of Forms Pertinent to this Request or Application:**

Form	Notes (a ✓ indicates signature(s) required on this form)
N/A Index-002	<b>District or A/E use:</b> Review carefully for critical information & assistance, including funding possibilities
N/A Process-010	<b>District or A/E use:</b> Review carefully for critical info.
S/F/C 001	Welcome: Required with All Project Applications ("Project Apps") and all Pre-Development Requests ("Pre-Dev't Reqs")
S/F/C 100 ✓	Use Transmittal 100A or 100B: Required with All Project Apps
S/F/C 120	Project Application: Required for all Project Applications (NOT Pre-Development Request.)
S/F/C 121	<b>Various Project Submission Checklists - Your guide to exact submission requirements. For all Project Aps.</b>
S 122	Project Schedule. Required for all Project Aps
S or F 124 ✓	Request for Local Release of Plans Form - required when UCC review of Project is requested to be undertaken by Local Code Official. Applies to Non-SDA managed projects only
S/F 130 ✓	Project Cost Estimate Summary Form [For both New Construction or Rehabilitation] - Required for all Project Aps
S/F 131	Rehabilitation Detailed Cost Estimate Form [Rehab Only] - Required in addition to DOE-130 for All Rehab Projects
C 170 ✓	Payment Voucher Form - For non-grant projects only
C 171 ✓	Contract Procurement Compl. Cert. - For non-grant projects only
C 172 ✓	List of Executed Contracts Form - For non-grant projects only
C 173 ✓	Construction Plan Compl. Cert. Form - For non-grant projects only

**KEY:**

**I** Form required at Project Initiation (Request for SP#)  
**S** Form required at Schematic Project Ap Submission  
**F** Form required at Final Project Ap Submission  
**C** Form required at Close-out

	0
Land	0
Temporary	0
Feasibility	0
Emergent	0

Essential Details:

9. More Project and Contact Information:

Project Title: **Old Mill ES - HVAC Upgrades**  
 Project Street Address: **2119 Old Mill Road**  
 Lot / Block:  
 Municipality: **Sea Girt**  
 Zip Code: **08750**

A/E Firm: **Spiezle Architectural Group, Inc.**  
 A/E Contact & Title: **Geoffrey Williams, AIA, Proj. Architect**  
 A/E Telephone #: **609-695-7400**  
 A/E Fax #: **609-394-2274**  
 A/E E-Mail: **gwilliams@spiezle.com**

District Contact: **Brian Smyth**  
 Contact Title: **Business Administrator/Board Secretary**  
 Contact Telephone #: **732-566-2016**  
 Contact Fax #: **732-566-2102**  
 Contact E-Mail: **bsmyth@wall.k12.nj.us**

**To be Completed by SDA for SDA-Managed Projects Only:**  
 SDA Division:  
 SDA Contact:  
 SDA Phone #:  
 SDA Fax #:  
 SDA E-Mail:

10. Brief Description of Project:

HVAC Upgrades

11. Detailed Scope of Work (including list of program spaces proposed to be constructed new or renovated for existing schools):

HVAC Upgrades

12. Estimated New Construction: Gross Square Feet

13. Referendum Information, if applicable: Proposed Year: **2022**  
 January (4th Tuesday)  September (Last Tuesday)  
 March (2nd Tuesday)  December (2nd Tuesday)  
 April (3rd Tuesday)  None

14. Application for Grant Funding Only

**Complete this section only if you are a Regular Operating District requesting consideration for grant funding.** The previous process for grant funding allocations has changed significantly. **For a school facilities project to be considered for grant funding, the proposed scope of work must be 100% eligible for State support and be included in one of the priority "levels" described in Section 12B.** If the project scope is not 100% eligible for State support and/or the scope of work is not included in one of the three prioritization levels, the project will not be considered for grant funding. However, a district may request debt service aid if the proposed scope of work, or a portion of the proposed scope of work, is eligible for State support. Please review the grant funding information available on the Office of School Facilities web page at <http://www.nj.gov/education/facilities> for additional information, including the application process, eligibility, and critical deadlines.

**A. Grant Funding Priority Levels and Proposed Scope of Work: Indicate the proposed project scope of work in accordance with the three grant funding prioritization levels. If the proposed scope of work is not applicable to any of the prioritization levels and/or is not 100% eligible for State support, the project does not qualify for grant funding. If the project has work applicable to more than one level, the project will be prioritized in the lower level.** Please note that the Department will not confirm the district's priority level selection or make a final determination concerning priority level prior to grant approval or rejection notification.

Level One

Critical capital maintenance needs and program mandates

- Upgrades to essential building systems (Structural, HVAC, electrical, plumbing systems; Includes required refinishing work.)
- Building skin (Repair or replacement of roof, windows, masonry, etc.)
- Building code issues
- ADA upgrades (incl. site and building access, toilet room renovations.)
- Hazardous materials abatement
- Security and communications systems (incl. essential systems such as public address, telephone, security; Excludes program space relocation.)
- Site drainage (To remediate an existing problem; Not in conjunction with new construction.)
- Elementary school playgrounds (Upgrades to existing playgrounds only; Not applicable for new playgrounds.)
- Renovated or new early childhood classrooms (See Grant Funding Guidelines at <http://www.nj.gov/education/facilities>)
- Special population needs (See Grant Funding Guidelines at <http://www.nj.gov/education/facilities>)

Level Two

Renewal of existing buildings, overcrowding, and improving quality of instructional spaces

- Repair/replacement of existing building systems and components not included in Level One.
- Existing site upgrades, excluding athletic fields and tracks (incl. upgrades to paving, sidewalks, fencing, security lighting)
- Renovation and/or new construction of capacity-generating classrooms (Must pertain to at least 75% of impacted square feet)
- Technology infrastructure upgrades (Per Department's Technology Plan; Does not include equipment)

State Project#:	
	0
Land	0
Temporary	0
Feasibility	0
Emergent	0

14. Continued

**Level Three**

Major school facilities projects involving renovation and new construction

*Projects will be ranked in accordance with various educational criteria. Grant allocations will depend upon demand.*

Renovation and/or new construction project (Proposed new square feet must be 100% eligible for State support.)

General Description: \_\_\_\_\_  
Proposed Grades: \_\_\_\_\_

**B. Proposed Funding of Local Share:** Select one below. (Status of local share does not impact grant eligibility or prioritization.)

- Pending referendum (Complete Item 13 on page 2.)
- Local share funded in current budget.
- Local share to be funded in next budget.

**15. District, BOE and A/E Contact Information (This must be completed for all projects):**

**District Chief School Administrator:**

Name: Dr. Tracy Handerhan  
Phone: 732-566-2000  
Fax: 732-566-2102  
Email: thanderhan@wall.k12.nj.us

**CSA Mailing Address:**

1620 18th Avenue  
Wall, New Jersey 07719

**A/E Firm Mailing Address:**

1395 Yardville Hamilton Square Road  
Suite 2A  
Hamilton, New Jersey 08691

**District Business Administrator:**

Name: Brian Smyth  
Phone: 732-566-2000  
Fax: 732-566-2102  
Email: bsmyth@wall.k12.nj.us

**BA Mailing Address:**

1620 18th Avenue  
Wall, New Jersey 07719

**District Board President:**

Name: Ralph Addonizio  
Phone: 732-566-2000  
Fax: 732-566-2102  
Email:

**Bd. Pres. Mailing Add's:**

1620 18th Avenue  
Wall, New Jersey 07719

**In the Case of a Private School for the Disabled:**  
"Chief School Administrator" shall be the Executive Director & BOE shall be the Board of Trustees, & All Projects shall be "Other Capital" and include all requirements for an "Other Capital" Project - except these items are not required: Cohort-Survival Enrollment, Room Inventory, and Feasibility Study.

**16. Send electronic files to DOE at the following email address:**

[project.app@doe.nj.gov](mailto:project.app@doe.nj.gov)

**Note:** This electronic application must be e-mailed to DOE in advance of any "paper" project application submission. Any subsequent changes to the application must also be transmitted electronically.